#### THE DOWNTOWN MIAMI CHARTER SCHOOL, INC.

(A COMPONENT UNIT OF THE SCHOOL BOARD OF MIAMI-DADE COUNTY)

FISCAL YEARS ENDED JUNE 30, 2011 AND 2010

#### THE DOWNTOWN MIAMI CHARTER SCHOOL, INC.

(A COMPONENT UNIT OF THE SCHOOL BOARD OF MIAMI-DADE COUNTY)

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#### THE DOWNTOWN MIAMI CHARTER SCHOOL, INC.

(A COMPONENT UNIT OF THE SCHOOL BOARD OF MIAMI-DADE COUNTY)

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#### **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors and Officers of The Downtown Miami Charter School, Inc. (A component unit of the School Board of Miami-Dade County) Miami, Florida

We have audited the accompanying financial statements of the governmental activities, major fund and the internal fund of The Downtown Miami Charter School, Inc. (the "School"), (a component unit of the School Board of Miami-Dade County), as of and for the fiscal years ended June 30, 2011 and 2010, which collectively comprise the School's financial statements as listed in the table of contents. These financial statements are the responsibility of the School's management. Our responsibility is to express opinions on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund and the internal fund of The Downtown Miami Charter School, Inc. as of June 30, 2011 and 2010, and the respective changes in financial position for the fiscal years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated August 25, 2011 on our consideration of the School's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing in internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results or our audits.

To the Board of Directors and Officers of The Downtown Miami Charter School, Inc.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 7 and 24 through 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basis financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming an opinions on the financial statements that collectively comprise the schools' financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statement themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

GLSC & Company, PLLC

August 30, 2011

As management of The Downtown Miami Charter School, Inc. ("School"), we offer readers of the School this narrative overview and analysis of the financial activities of the School for the year ended June 30, 2011.

Management's discussion and analysis is included at the beginning of the audited financial statements to provide, in layman's term, the past and current position of the School's financial condition. This summary should not be taken as a replacement for the audit, which consists of the financial statements and other supplementary information that presents all the School's revenue and expenditures by program for the General Fund and the Internal Fund, which is accounted for as a Trust Fund.

#### **FINANCIAL HIGHLIGHTS**

Our financial statements provide these insights into the results of this year's operations.

The School's current year of operations generated an increase in net assets of \$19,030 as compared to an increase in net assets of \$226,870 last year. The overall condition of the funds and governmental activities remains stable for the School.

The assets of the School exceeded its liabilities at June 30, 2011 by approximately \$974,710. Of this amount, approximately \$783,296 was unrestricted.

#### **USING THIS ANNUAL REPORT**

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's basic financial statements are comprised of three components: 1) Government - wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

#### Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all the School's assets and liabilities, with the difference between the two reported as net assets (deficit). Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the School is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected revenues and services rendered but unpaid).

The government-wide financial statements include all *governmental activities* that are principally supported by grants and entitlements from the State for full-time equivalent funding. The School does not have any *business-type activities*. The governmental activities of the School primarily include instructional and support services.

The government-wide financial statements can be found on pages 8 through 10 of the report.

#### **USING THIS ANNUAL REPORT (CONTINUED)**

#### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The School, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The School's funds comprise of the General Fund, a governmental fund, and the Internal Fund, a fiduciary fund.

#### Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflow of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a School's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the School's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The School maintains only one governmental fund type, which is the general fund. Information is presented in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund.

The School adopts an annual budget for its governmental fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the budget.

The basic governmental fund financial statements can be found on pages 11 through 13 of this report.

#### Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the School. Fiduciary funds are used to account for the School's Internal Fund and are not reflected in the government-wide financial statement because the resources of those funds are not available to support the School's own activities. The accounting used for fiduciary funds is much like that used for government-wide financial statements.

The basic fiduciary fund financial statements can be found on pages 15 and 16 of this report.

#### Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 17 through 24 of this report.

#### Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required *supplementary information* concerning budgetary information for the School's general fund. Required supplementary information can be found on pages 25 and 26 of this report.

Our auditor has provided reasonable assurance in his independent auditor's report, located immediately preceding this Management's Discussion and Analysis, that the Basic Financial Statements are fairly stated. Varying degrees of assurance are being provided by the auditor regarding the Supplementary Information identified above. A user of this report should read the independent auditor's report carefully to ascertain the level of assurance being provided for each of the other parts listed in the table of contents.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

This is the ninth year of operations and as such, a comparative of government-wide data will be presented. The School's net assets were \$974,710 at June 30, 2011. Of this amount, \$783,296 was unrestricted and \$191,414 was invested in capital assets. The School's net assets were \$955,680 at June 30, 2010. Of this amount, \$819,137 was unrestricted and \$136,543 was invested in capital assets.

Our analysis of the financial statements of the School begins below. The Statement of Net Assets and the Statement of Activities report information about the School's activities that will help answer questions about the position of the School. A comparative analysis is provided.

#### **Net Assets**

A summary of the School's Net Assets is presented in Table A-1 and a summary of the changes in net assets is presented in Table A-2

Table A-1 Summary of net assets

Current assets Capital assets, net Total assets	Fiscal Year  2011 \$ 1,337,558  191,414  1,528,972	Fiscal Year <u>2010</u> \$ 1,282,887 <u>136,543</u> 1,419,430
Current liabilities	554,262	463,750
Investment in capital assets, net of related debt	191,414	136,543
Unrestricted net assets	783,296	819,137
Total net assets	<u>\$ 974,710</u>	\$_955,680

**Table A-2**Summary of changes in net assets

Revenues:	Fiscal Year <u>2011</u>	Fiscal Year 2010
Program Revenues: Charges for services Operating grants and contributions Capital grants and contributions General Revenues:	\$ 128,265 607,548 254,700	\$ 169,802 592,212 314,920
FTE Investment income and miscellaneous Total revenues	4,239,765 1,070 5,231,348	4,098,077 1,398 5,176,409
Expenses: Instructional services Support services Operation of non-instructional services Operation and maintenance of plant Total expenses Increase in net assets	2,146,055 592,203 1,196,177 1,277,883 5,212,318 \$ 19,030	1,899,464 562,853 1,215,067 1,272,155 4,949,539 \$ 266,870

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)**

As noted above and in the statement of activities on pages 9 and 10, the cost of all governmental activities during the year ended June 30, 2011 and 2010 was 5,212,318 and 4,949,539, respectively. The majority of these activities were financed through general revenues of \$4,240,835 and \$4,099,475, which consist primarily of FTE funding from the State.

See "Financial Highlights" on page 3 of this report, for a further explanation of the reason for the increase in net assets.

#### FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the School's *governmental fund* is to provide information on nearterm inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the School's ninth fiscal year of operations, fund balance of the general fund was \$783,296. The general fund is the chief operating fund and only fund of the School.

A summary of the general fund's condensed balance sheet and statement of revenues, expenditures and changes in fund balance is presented in Table B-1 and B-2 for June 30, 2011 and 2010:

Table B-1 Summary of condensed Balance Sheet

Total assets Total liabilities	Fiscal Year <u>2011</u> <u>\$ 1,337,558</u> 554,262	Fiscal Year <u>2010</u> \$ 1,282,887 <u>463,750</u>
Total fund balance	<u>783,296</u>	<u>819,137</u>
Total liabilities and fund balance	<u>\$ 1,337,558</u>	\$ 1,282,887

Table B-2
Summary of condensed statement of revenues, expenditures, and changes in fund balance

				Fiscal Year <u>2011</u>	Fiscal Year <u>2010</u>
Total Revenues Total Expenditures Excess (Deficiency) expenditures	of	revenues	over	\$ 5,231,348 5,267,189 \$ (35,841)	\$ 5,176,409 4,984,230 \$ 192,179

#### MAJOR GOVERNMENTAL FUNDS BUDGETING AND OPERATING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the School pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. There was an amendment to the budget during the fiscal year ended June 30, 2011.

The general fund actual revenues were \$5,231,348 for the fiscal year ended June 30, 2011. That amount is above the budget estimates due primarily to the fact that the actual FTE revenue per student was greater than the estimate used for the budget.

The actual expenditures of the general fund were \$5,267,189 for the fiscal year ended June 30, 2011. This is slightly above the budget estimate and fluctuated over several categories. See page 25 for detail of the budget vs. actual variances.

#### CAPITAL ASSETS

At June 30, 2011, the School had \$472,617 invested in furniture, fixtures, computer equipment and leasehold improvements of which approximately \$281,203 has been depreciated, which resulted in a net book value of \$191,414. Total additions for the year were \$109,933.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The State of Florida is projecting funding reductions of approximately 8% for the next fiscal year. This reduction is reflected in the FEFP funding for the school. In addition Capital Outlay funding, although expected to remain consistent into 2011-2012, will be reduced due to a greater number of schools included in the funding pool. This reduction in Capital Outlay funding of approximately 19% has been budgeted in the coming fiscal year to account for this dilution effect.

New legislation for schools qualifying as "High Performing Charter Schools" from the 2011 session reduced the District's 5% administrative fee in place for FY11 to 2% in FY12. This fee reduction has been applied to the school budget for 2011-2012. In addition, Federal Education Jobs Funding (Edu-Jobs) has been included in next year's budget and will be spent on wages for educational and related services.

#### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the School's finances for all those with an interest in the School's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Hillary Daigle Controller, Charter Schools USA, 6245 N. Federal Highway, 5<sup>th</sup> Floor, Ft. Lauderdale, Florida 33308.

## THE DOWNTOWN MIAMI CHARTER SCHOOL, INC. (a component unit of the School Board of Miami-Dade County) STATEMENTS OF NET ASSETS

June 30,

		Governmental Activities			
	<u>ASSETS</u>		<u>2011</u>		2010
Cash Receivables Prepaids and other assets Capital assets:		\$	1,280,982 24,370 32,206	\$	1,210,409 40,822 31,656
Improvements other than buildings Machinery and equipment Less accumulated depreciation Total assets		<del></del> -	88,598 384,019 (281,203) 1,528,972	<del></del>	17,965 344,719 (226,141) 1,419,430
	<u>LIABILITIES</u>	<del></del>	<u> </u>	<u>~</u>	111101100
Accounts payable Due to internal fund Deferred revenues Wages payable Total liabilities		\$	242,486 27 66,842 244,907 554,262	\$	236,540 188 227,022 463,750
	NET ASSETS				
Invested in capital assets Unrestricted net assets Total net assets		<del></del>	191,414 783,296 974,710	<del></del>	136,543 819,137 955,680

### THE DOWNTOWN MIAMI CHARTER SCHOOL, INC. (a component unit of the School Board of Miami-Dade County) STATEMENT OF ACTIVITIES

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Functions/Programs	<u>Expenses</u>		<u>P</u> i harges for <u>Services</u>	O <sub>l</sub> G	ım Revenue perating rants and ntributions	Capital <u>Grants</u>	Re	t (Expenses) evenues and Changes in Net Assets overnmental Activities Total
Governmental activities:	(0.440.055)	•						
Instructional services	\$ (2,146,055)	\$	-	\$	259,580	\$ •	\$	(1,886,475)
Pupil guidance Pupil personnel services	(47,378) (165,271)		-		•	-		(47,378)
Instruction and curriculum development services	(6,625)		-		•	•		(165,271) (6,625)
Board	(13,250)		_		-	-		(13,250)
School administration	(372,929)		-			-		(372,929)
Fiscal services	(561,854)		_			_		(561,854)
Food services	(334,551)		11,292		323,094	_		(165)
Central services	(231,001)				24,874			(206,127)
Operation of plant	(1,154,212)		-		· -	254,700		(899,512)
Maintenance of plant	(123,671)		-		-	•		(123,671)
Community services	 (55,521)		116,973		-			61,452
Total activities	\$ (5,212,318)	\$	128.265	\$	607.548	\$ 254.700	_	(4,221,805)
General revenues:								
FTE non-specific revenues								4,239,765
Unrestricted investment income and miscellaneous								1,070
Total general revenues								4,240,835
Change in net assets								19,030
Net assets, beginning								955,680
Net assets, ending							\$	974,710

### THE DOWNTOWN MIAMI CHARTER SCHOOL, INC. (a component unit of the School Board of Miami-Dade County) STATEMENT OF ACTIVITIES

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2010

<u>Functions/Programs</u>		<u>Expenses</u>		l harges for Services		gram Revenues Operating Grants and Contributions	ì	Capital Grants		Net (Expenses) Revenues and Changes in Net Assets Governmental Activities Total
Governmental activities:										
Instructional services	\$	(1,899,464)	\$	-	\$	306,984	\$	-	\$	(1,592,480)
Pupil Guidance		(45,453)		-		•		•		(45,453)
Pupil personnel services		(150,001)		-		-		-		(150,001)
Instruction and curriculum development services		(8,350)		-		•		-		(8,350)
Board		(12,500)		-		-		-		(12,500)
School administration		(359,049)		-		-		-		(359,049)
Fiscal services		(616,236)		-				-		(616,236)
Food services		(325,883)		20,497		285,228		-		(20,158)
Central services		(203,459)		-		-				(203,459)
Operation of plant		(1,137,690)		-		•		314,920		(822,770)
Maintenance of plant		(134,465)		140.005		•		-		(134,465)
Community services		(56,989)	_	149,305	_		_	<del></del>	_	92,316
Total activities	<u>\$5</u>	(4.949,539)	\$	169.802	5.	592.212	\$	314.920	_	(3,872,605)
General revenues:										
FTE non-specific revenues										4,098,077
Unrestricted investment income and miscellaneous										1,398
Total general revenues										4,099,475
-										
Change in net assets										226,870
Net assets, beginning									_	728,810
Net assets, ending									\$	955,680

## THE DOWNTOWN MIAMI CHARTER SCHOOL, INC. (a component unit of the School Board of Miami-Dade County) BALANCE SHEETS - GOVERNMENTAL FUND

June 30,

<u>ASSETS</u>	<u>2011</u>	<u>2010</u>
Cash Receivables Prepaids and other assets Total assets	\$ 1,280,982 24,370 32,206 \$ 1,337,558	\$ 1,210,409 40,822 31,656 \$ 1,282,887
Total assets	\$ 1,337,558	\$ 1,282,887
LIABILITIES AND FUND BALANCE		
Liabilities: Accounts payable Deferred revenues Due to internal fund Wages payable Total liabilities  Fund Balance: Nonspendable deposits Assigned	\$ 242,486 66,842 27 244,907 554,262	\$ 236,540 188 227,022 463,750 31,656
Unassigned Total fund balance	180,267 570,823 783,296	270,315 517,166 819,137
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and, therefore are not reported in the funds.  Net fund balance of governmental activites	191,414 \$ 974,710	136,543 \$ 955,680

# THE DOWNTOWN MIAMI CHARTER SCHOOL, INC. (a component unit of the School Board of Miami-Dade County) STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE GOVERNMENTAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Revenues: State and federal Local grants and other Total revenues	\$ 5,096,604 134,744 5,231,348
Expenditures:	
Instructional services Pupil guidance services Pupil personnel services Instruction and curriculum development services Board School administration Fiscal services Food services Central services Operation of plant Maintenance of plant Community services Capital outlay Total expenditures	2,146,055 47,378 165,271 6,625 13,250 372,929 561,854 334,551 231,001 1,099,150 123,671 55,521 109,933 5,267,189
(Deficiency) of revenues over expenditures	(35,841)
Fund balance at beginning of year	<u>819,137</u>
Fund balance at end of year	\$ 783,296

# THE DOWNTOWN MIAMI CHARTER SCHOOL, INC. (a component unit of the School Board of Miami-Dade County) STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE GOVERNMENTAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2010

Revenues: State and federal	<b>A. 1001015</b>
Local grants and other	\$ 4,984,015 192,394
	192,094
Total revenues	<u>5,176,409</u>
Expenditures:	
•	
Instructional services	1,899,464
Pupil guidance services	45,453
Pupil personnel services	150,001
Instruction and curriculum development services	8,350
Board	12,500
School administration	331,237
Fiscal services	616,236
Food service	325,883
Central services	203,459
Operation of plant	1,092,095
Maintenance of plant	134,465
Community services	56,989
Capital outlay	108,098
Total expenditures	4,984,230
Excess of revenues over expenditures	192,179
Fund balance at beginning of year	626,958
Fund balance at end of year	\$ 819,137

# THE DOWNTOWN MIAMI CHARTER SCHOOL, INC. (a component unit of the School Board of Miami-Dade County) RECONCILIATION OF THE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES

#### FOR THE FISCAL YEARS ENDED JUNE 30,

		<u>2011</u>
Amounts reported for governmental activities in the statement of activities are different because:		
Net change in fund balances- total governmental fund	\$	(35,841)
Fixed asset additions capitalized		109,933
Depreciation expense - operation of plant		(55,062)
Change in net assets of governmental activities	<u>\$</u>	19,030
		<u>2010</u>
Net change in fund balances- total governmental fund	\$	192,179
Fixed asset additions capitalized		108,099
Depreciation expense - operation of plant		(73,408)
Change in net assets of governmental activities	\$	226,870

## THE DOWNTOWN MIAMI CHARTER SCHOOL, INC. (a component unit of the School Board of Miami-Dade County) STATEMENTS OF FIDUCIARY NET ASSETS - INTERNAL FUNDS

June 30,

<u>ASSETS</u>	<u>2011</u>	<u>2010</u>
Cash and cash equivalents  Due from general fund  Total assets	2,467 27 \$ 2,494	\$ 9,664 188 \$ 9,852
<u>NET ASSETS</u>		
Net Assets: Held in trust for student activities Total net assets	\$ 2,494 \$ 2,494	\$ 9,852 \$ 9,852

# THE DOWNTOWN MIAMI CHARTER SCHOOL, INC. (a component unit of the School Board of Miami-Dade County) STATEMENTS OF CHANGES IN FIDUCIARY NET ASSETS INTERNAL FUNDS FOR THE FISCAL YEARS ENDED JUNE 30,

	<u>2011</u>	<u>2010</u>
Additions: Student activities Total additions	\$ 80,979 80,979	\$ 69,066 69,066
Deletions:		
Student activities: Classes General Total deletions	68,337 20,000 88,337	67,954 19,994 87,948
Change in net assets	(7,358)	(18,882)
Net assets at beginning of year	9,852	28,734
Net assets at end of year	<u>\$ 2,494</u>	\$ 9,852

### THE DOWNTOWN MIAMI CHARTER SCHOOL, INC. (A COMPONENT UNIT OF THE SCHOOL BOARD OF MIAMI-DADE COUNTY) NOTES TO FINANCIAL STATEMENTS

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### a. Reporting Entity

On February 14, 2002, the Miami-Dade County School Board approved the applications submitted by the Board of Directors of The Downtown Miami Charter School, Inc. for the creation of The Downtown Miami Charter School. The Downtown Miami Charter School, Inc. (the "School") is a non-profit organization incorporated under the laws of Florida to operate a charter school organized pursuant to Section 228.056 of the Florida Statutes. The governing body of the School is the Organization's Board of Directors.

The School operates under a charter of the sponsoring school district, the Miami-Dade County School Board (the "School Board"). The Downtown Miami Charter School's charter was approved by the Board of Directors on February 14, 2002 and is effective until June 30, 2012. The charter may be renewed for up to an additional fifteen (15) years by mutual written agreement between the School and the School Board. At the end of the term of the charter, the School Board may choose not to renew the charter under grounds specified in the charter in which case the School Board is required to notify the School in writing at least 90 days prior to the charter's termination. Pursuant to Section 228.056(10)(e), of the Florida Statutes, the charter school contract provides that in the event the School is dissolved or terminated, any unencumbered funds and all school property purchased with public funds automatically revert to the School Board. During the term of the charter, the School Board may also terminate the charter if good cause is shown. For financial reporting purposes, the Organization is considered a component unit of the School Board of Miami-Dade County and is included in the School Board's comprehensive annual financial report.

#### **Enrollment and Grade Configuration**

School Name and Addresses	<u>Grades</u>	Enrollment
Downtown Miami Charter School 305 N. W Third Avenue, Miami, FL 33128	K- 6	634

#### **Board of Directors**

The Board of Directors of the Downtown Miami Charter School, Inc. consists of the following members:

er
er
er
er
er

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### b. Government-Wide and Fund Financial Statements

The School's government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the School. *Governmental activities*, are supported by Full-Time Equivalent (FTE) dollars and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include 1) charges to customers who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment, 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function and 3) capital grants and contributions that are restricted to meeting the capital requirements of a particular function. FTE dollars and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for government funds and fiduciary funds, even though the latter is excluded from the government-wide financial statements.

Major individual governmental funds are reported as separate columns in the fund financial statements. The School's financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board.

#### c. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The School's government-wide and the fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The School's fund financial statements are reported using the *current financial resources* measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting.

FTE dollars, grants and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the School.

The general fund is the school's operating fund and is considered its only major fund. It accounts for all financial resources of the school, except for those required to be accounted for in another fund. In addition, the school uses a fiduciary type fund. The Internal Fund accounts for fundraising and other student activities held in trust for the benefit of the students.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### d. Assets, Liabilities and Net Assets

#### 1. Cash and Cash Equivalents

The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash and cash equivalents. The School has no cash equivalents at June 30, 2011.

#### 2. Receivables

All intergovernmental receivables are considered to be collectible. No allowance for uncollectibles is considered necessary.

#### 3. Capital Assets

Capital assets, which include improvements other than buildings and machinery and equipment, are reported in the government activities columns in the government-wide financial statements. Capital assets are defined by the School as assets with an initial, individual cost of more than \$750 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets of the School are depreciated using the straight-line method over the following estimated useful lives:

Voore

	rears
Improvement other than buildings	3
Machinery and equipment	3-5

#### 4. Fund Equity/Net Assets

Beginning with fiscal year 2011, the School implemented GASB Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definitions." This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balances more transparent. The following classifications describe the relative strength of the spending constraints:

Nonspendable – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. The school has classified inventories, prepaid items, long term receivables and deposits as being nonspendable as these items are not expected to be converted to cash or are not expected to be converted to cash within the next year.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### 4. Fund Equity/Net Assets (continued)

Restricted - This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. The School did not have any restricted resources as of June 30, 2011

Committed: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the School's Board of Directors. These amounts cannot be used for any other purpose unless the School's Board of Directors removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The School did not have any committed resources as of June 30, 2011.

Assigned: This classification includes amounts that are constrained by the School's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the School's Board of Directors. The School classifies existing fund balance to be used in the subsequent year's budget for elimination of a deficit to be assigned.

Unassigned: This classification includes the residual fund balance for the General Fund.

Fund balances for the school's governmental funds as of June 30, 2010 have been restated to reflect the above classifications.

The School would typically use Restricted fund balances first, followed by Committed resources, and then Assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend Unassigned resources first to defer the use of these other classified funds.

The government-wide financial statements utilize a net asset presentation. Net asset are categorized as investment in capital assets (net of related debt) and restricted and unrestricted.

Investment in Capital Assets (net of related debt) - is intended to reflect the portion of net assets which are associated with non-liquid capital assets less outstanding capital asset related debt. The net related debt is debt less the outstanding liquid assets and any associated unamortized cost.

Restricted Net Assets – represent liquid assets (generated from revenues and not bond proceeds) which have third party (statutory, bond covenant or granting agency) limitations on their use. The School would typically use restricted net assets first, as appropriate opportunities arise, but reserve the right to selectively defer the use thereof to a future project or replacement equipment acquisition.

Unrestricted Net Assets - represent unrestricted liquid assets.

When both restricted and unrestricted resources are available for use, it is the School's policy to use restricted resources first, then unrestricted resources as they are needed.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### e. Revenue Sources

Revenues for current operations are received primarily from the Miami-Dade County District School Board pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter, the School reports the number of full-time equivalent students and related data to the District. Under the provisions of Section 1011.62, of the Florida Statutes, the District reports the number of full-time equivalent students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the Florida Education Finance Program and the actual full-time equivalent students reported by the School during the designated full-time equivalent student survey periods.

#### f. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Although these estimates are based on management's knowledge of current events and actions it may undertake in the future, they may differ from actual results.

#### g. Reclassifications

Certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

#### h. Income Taxes

The School is exempt from income tax under Section 501(c)3 of the Internal Revenue Code of 1954 (as amended); accordingly, the financial statements reflect no provision for income taxes.

The School evaluates all significant tax positions as required by generally accepted accounting principles in the United States. As of June 30, 2011, the School does not believe that it has taken any tax position that would require the recording of any additional tax liability nor does it believe that there are any unrealized tax benefits that would either increase or decrease within the next twelve months. The School's federal tax returns are currently open for examination by the internal Revenue Service. Statues of limitations are generally three years.

#### i. Date of Management Review

The School has evaluated subsequent events through August 25, 2011, which is the date that the financial statements were available to be issued.

#### 2. DEPOSITS & INVESTMENTS

The School does not have a written investment policy; however, management follows Florida Statutes 218.415(17) which allows public entities electing not to adopt a written investment policy to invest or reinvest any surplus public funds in their control or possession in:

- The Local Government Surplus Funds Trust Fund, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act.
- Securities and Exchange Commission registered money market funds with the highest credit quality rating from a national recognized rating agency

#### 2. **DEPOSITS & INVESTMENTS** (CONTINUED)

- Interest-bearing time deposits or savings accounts in qualified public depositories
- Direct obligations of the U.S. Treasury

The School's cash includes cash on hand and demand deposits. At June 30, 2011, the carrying amount of the School's deposits were \$1,280,982, while the bank balances of such deposits were \$1,366,389. The School's deposit are insured up to \$250,000 by the Federal Deposit Insurance Corporation ("FDIC"), all cash in the bank is held in banking institutions approved by the State of Florida, State Treasurer, to hold public funds.

In addition to insurance provided by the Federal Depository Insurance Corporation, all deposits are held in banking institutions approved by the State Treasurer of the State of Florida to hold public funds. Under Florida Statutes Chapter 280, Florida Security for Public Deposits Act, the State Treasurer requires all Florida qualified public depositories to deposit with the Treasurer or other banking institutions eligible collateral. In the event of a failure of a qualified public depository, the remaining public depository would be responsible for covering any resulting losses. Accordingly, all amounts reported as deposits are deemed as insured or collateralized with securities held by the entity or its agent in the entity's name.

#### 3. CAPITAL ASSETS

	Beginning			Ending
	<u>Balance</u>	<u>Increases</u>	<u>Decreases</u>	<b>Balance</b>
Capital assets, being depreciated:				
Improvements other than buildings	\$ 17,965	\$ 70,633	\$ -	\$ 88,598
Machinery and equipment	344,719	<u>39,300</u>		384,019
Total capital assets being depreciated	<u>362,684</u>	<u> 109,933</u>	<u>-</u>	<u>472,617</u>
Less accumulated depreciation for:				
Improvements other than buildings	(12,428)	(9,116)	-	(21,543)
Machinery and equipment	(213,713)	(45,946)		(259,660)
Total accumulated depreciation	<u>(226,141)</u>	<u>(55,062)</u>	<del></del>	(281,203)
Total capital assets being depreciated, net	<u>\$ 136,543</u>	<u>\$ 54,871</u>	<u>\$</u>	<u>\$ 191,413</u>

Depreciation expense was charged to functions/programs of the School as follows:

	<u>2011</u>	<u>2010</u>
Governmental activities:		
Operation of plant	<u>\$ 55,062</u>	<u>\$ 73,408</u>

#### 4. COMMITMENTS AND CONTINGENCIES

#### Lease Agreement with the Downtown Development Authority of Miami

On April 22, 2002, the School entered into a lease agreement (the "Lease") with the Downtown Development Authority of Miami (DDA) for property (Leased Land) to be used for the sole purpose of the operation and construction of a charter school; subject to a Ground Lease Agreement with the Developer for the construction of the charter school. DDA had previously obtained the land from the City of Miami through an interlocal agreement (the "Interlocal Agreement") pursuant to Resolution No. 02-382 adopted on April 11, 2002. The Lease is subject to all provisions of the Interlocal Agreement and to the extent the Lease and the Interlocal Agreement conflicts the terms of the Interlocal Agreement will govern. The term of the Lease is for thirty (30) years commencing on April 22, 2002 for \$1.00 per year as long as the land is used for charter school purpose.

#### Ground Lease Agreement Downtown Miami Charter School

On April 22, 2002, the School entered into a lease agreement (the "Ground Lease") with DDA Charter School Developers, Inc. ("CSD") for the Leased Land mentioned in the Lease above. The Ground Lease was entered into with the understanding and agreement that CSD, at its sole cost and expense, would construct and equip the School on the Leased Land and rent the facilities back to the School. The term of the Lease is for thirty (30) years commencing on April 22, 2002 for \$12 per year. Pursuant to the terms of the Interlocal Agreement, the School and the City authorize CSD as lessee under this Lease to pledge, mortgage or encumber its leasehold interest to a leasehold mortgagee in order to obtain financing for the construction of the charter school.

#### Premises Lease Agreement

On April 22, 2002, the School entered into a lease agreement (the "Premises Lease") with CSD for the charter school premises. The term of the Premises Lease commences on July 1, 2002 and continues for thirty (30) years. The agreement specifies the lease payments for the first five years of the lease with an adjustment on the sixth year and every lease year thereafter during the term of the lease. The rental adjustment will be adjusted upwards or downwards on the sixth year and every year thereafter based on the percentage increase or decrease of the per student full-time equivalent (FTE) credit from the preceding year.

The total non-cancelable minimum lease payments under the School's operating leases is approximately \$750,000 annually during the term of the lease.

The School's rent expenditures totaled approximately \$753,000 and \$759,000 for the fiscal years ended June 30, 2011 and 2010, respectively.

#### Grants

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies. If through these audits, any of these agencies determines that the School has incurred expenditures disallowed under the terms and conditions of the appropriate agency, such audits could result in: (1) the denial of outstanding claims (pertaining to grants under the reimbursement method agreement by which the School uses its own funds and then files a reimbursement claim), or (2) the request for refund of monies given in advance (pertaining to those grants where grant funds are given to the School in advance).

#### 4. COMMITMENTS AND CONTINGENCIES (CONTINUED)

#### Management Operating Agreement

The School entered into a seven year management agreement with a professional charter management company (Charter School USA) to provide management and administrative services to the School. The agreement expires on July 31, 2012. As defined under article V financial arrangements section C, Fee, the School will pay, as compensation to CSUSA, a management fee of 11%. For the first year of the agreement any revenues in excess of the 11% (fee cap) would be retained by CSUSA up to a maximum amount of \$350,000. Beginning in the second year of the management agreement, any excess revenues beyond the fee cap, shall be divided equally between CSUSA and the School. The School's management fee expenses were approximately \$561,000 and \$614,000, including additional management fees as a result of the excess revenue provisions of the management agreement, of \$43,917 and \$93,166, for the fiscal years ended June 30, 2011 and 2010, respectively.

#### Management Company Information:

Name and Address:

List of Principal Officers:

Charter Schools USA 6245 N. Federal Highway, 5<sup>th</sup> Floor Ft. Lauderdale, FL 33308

Chairman and CEO-Jonathan K. Hage

#### Risk Management

The School is exposed to various risks of loss related torts, theft of, damage to and destruction of assets, errors and omissions and natural disasters for which the School carries property and liability insurance. Settlement amounts have not exceeded insurance coverage in the past (3) years. In addition, there have been no reductions in insurance coverage during those years.

#### 5. RELATED PARTY TRANSACTIONS

#### School Board

Pursuant to the Charter School Agreement with the School Board, the School Board is paid an administrative fee of five percent (5%) of the qualifying revenues of the School. During the years ended June 30, 2011 and 2010 approximately \$206,000 and \$203,000, was paid respectively to the School Board for administrative fees. Pursuant to the Charter School Agreement with the School Board, the School receives from the School Board an FTE for each full-time equivalent student enrolled. There were 634 and 632 full time students enrolled during the fiscal years ended June 30, 2011 and 2010, respectively. The School also receives other allowances based upon students enrolled.

#### 6. CURRENT VULNERABILITY DUE TO CONCENTRATION

For the fiscal year 2011 and 2010, the School received approximately 79% and 78%, respectively, of its support from the Miami-Dade School Board. It is reasonably possible that in the near term these programs could decrease due to budget cuts at the School Board, which could affect the School and its ability to continue operations.



### THE DOWNTOWN MIAMI CHARTER SCHOOL, INC. (a component unit of the School Board of Miami-Dade County) BUDGETARY COMPARISON SCHEDULE

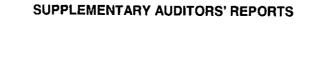
#### FOR THE FISCAL YEAR ENDED JUNE 30, 2011

	Budgeted	Amounts		Variance with Final Budget- Positive
	Original	Final	Actual	(Negative)
	<del></del>			<del></del>
Revenues:				
State and federal	\$ 4,911,287	\$ 4,911,287	5,096,604	\$ 185,317
Local grants and other	163,800	163,800	134,744	(29,056)
• · · · · • • · · · · · · · · · · · · ·	5,075,087	5,075,087	5,231,348	156,261
		3,0,0,00	0,20.10.0	700,201
Expenditures:				
Current:				
Instruction services	2,042,330	2,123,734	2,146,055	(22,321)
Pupil guidance	49,780	49,780	47,378	2,402
Pupil personnel services	227,284	227,284	165,271	62,013
Instruction and curriculum development services	8,475	8,475	6,625	1,850
Board	13,500	13,500	13,250	250
School administration	311,163	311,163	372,929	(61,766)
Fiscal services	511,667	511,667	561,854	(50,187)
Food services	343,977	343,976	334,551	9,425
Central services	203,304	203,304	231,001	(27,697)
Operation of plant	1,096,063	1,096,063	1,099,150	(3,087)
Maintenance of plant	131,269	131,269	123,671	7,598
Community services	55,251	55,251	55,521	(270)
Capital outlay	123,963	181,071	109,933	71,138
Total expenditures	5,118,026	5,256,537	5,267,189	(10,652)
(Deficiency) Excess of revenues (under) over expenditure	(42,939)	(181,450)	(35,841)	145,609
Fund balances at beginning of year	819,137	819,137	<u>819,137</u>	<u> </u>
Fund balances at end of year	\$ 776,198	\$ 637,687	\$ 783,296	\$ 145,609

# THE DOWNTOWN MIAMI CHARTER SCHOOL, INC. (A COMPONENT UNIT OF THE SCHOOL BOARD OF MIAMI-DADE COUNTY) NOTE TO BUDGETARY COMPARISON SCHEDULE JUNE 30, 2011

#### 1. BUDGETS AND BUDGETARY ACCOUNTING

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. All annual appropriations lapse at fiscal year end. The original budget and any subsequent amendments are approved by the Board of Directors. For the fiscal year ended June 30, 2011, there was one amendment to the budget.





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# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors and Officers of The Downtown Miami Charter School, Inc. (A component unit of the School Board of Miami-Dade County)

We have audited the financial statements of the governmental activities, major fund and the internal fund of The Downtown Miami Charter School, Inc. (the "School") (a component unit of the School Board of Miami-Dade County), as of and for the fiscal years ended June 30, 2011 and 2010, and have issued our report dated August 25, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control over Financial Reporting

In planning and performing our audit, we considered the School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we considered material weakness, as defined above.

To the Board of Directors and Officers of The Downtown Miami Charter School, Inc. (A component unit of the School Board of Miami-Dade County)

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Board of Directors, management, the Auditor General of the State of Florida and the Miami-Dade County School Board and is not intended to be and should not be used by anyone other than those specified parties.

GLSC & Company, PLLC

August 30, 2011



6303 Blue Lagoon Drive, Suite 200 Miami, Florida 33126-6025 Ph: (305) 373-0123 • (800) 330-4728 Fax: (305) 374-4415 www.glsccpa.com

## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Directors and Officers of The Downtown Miami Charter School, Inc. (A component unit of the School Board of Miami-Dade County) Miami, Florida

#### Compliance

We have audited the compliance of The Downtown Miami Charter School, Inc (the "School"), (a component unit of the School Board of Miami-Dade County), with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each major federal programs for the year ended June 30, 2011. The School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal program is the responsibility of the School's management. Our responsibility is to express an opinion on the School's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the School's compliance with those requirements.

In our opinion, the School complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011.

#### Internal Control over Compliance

The management of the School is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the School's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

To the Board of Directors and Officers of The Downtown Miami Charter School, Inc. (A component unit of the School Board of Miami-Dade County)

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to material weakness, as defined above.

This report is intended solely for the information and use of management, the Board of Directors and Officers of The Downtown Miami Charter School, Inc, others within the entity, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

GLSC & Company PLLC

August 30, 2011

# THE DOWNTOWN MIAMI CHARTER SCHOOL, INC (a component unit of the School Board of Miami-Dade County) SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2011

	FEDERAL CFDA	
FEDERAL GRANTOR	NUMBER	<b>EXPENDITURES</b>
U.S. Department of Agriculture		
National School Lunch Program	10.555	\$ 267,396
School Breakfast Program	10.553	49,503
U.S. Department of Education		
State Fiscal Stabilization Fund – Race to the Top Incentive	84.395	24,874
Title I Grants to Local Educational Agencies	84.010	233,206
TOTAL EXPENDITURES OF FEDERAL AWARDS		\$ 574.97 <u>9</u>

#### 1. BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") represents the federal awards of The Downtown Miami Charter School, Inc. (the "School") recognized under the basis of accounting described in note 2 to the Schedule during the year ended June 30, 2011.

The grant awards administered by the School are operated on a reimbursement basis. Various reimbursement procedures are used for such funds. Consequently, timing differences between expenditures and program reimbursements may exist.

#### 2. BASIS OF ACCOUNTING

The expenditures in the accompanying Schedule of Expenditures of Federal Awards are presented using the accrual basis of accounting. The accrual basis of accounting recognizes expenses when they are incurred. The information in the Schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of Local Governments and Non-Profit Organizations. Therefore, some amounts presented in this Schedule may differ from amounts presented in or used in the preparation of the School's fund financial statements.

#### 3. SCOPE OF AUDIT PURSUANT TO OMB CIRCULAR A-133

All Federal grant operations of the School are included in the scope of the Office of Management and Budget (OMB) Circular A-133 audit. The Single Audit was performed in accordance with the provisions of the OMB *Circular A-133 Compliance Supplement* (Revised March 2011, the Compliance Supplement). Compliance testing of all requirements, as described in the Compliance Supplement, was performed for the grant program noted below. The Organization did not qualify as a low risk auditee. Actual coverage is approximately 96 percent of total cash and non-cash Federal award program expenditures.

Major Federal Award Program Description	CFDA#	2011 <u>Expenditures</u>
Department of Agriculture, Florida Department of Education - National Lunch Program	10.555	\$ 267.396
Florida Department of Education – School Breakfast Program	10.553	\$ 207,590

# THE DOWNTOWN MIAMI CHARTER SCHOOL, INC (a component unit of the School Board of Miami-Dade County) SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2011 (CONTINUED)

#### 4. FINDINGS OF NONCOMPLIANCE

There were no findings or noncompliance identified in connection with the June 30, 2011 Single Audit.

#### 5. CONTINGENCIES

Grants monies received and disbursed by the School are for specific purposes and are subject to review by the grantor agencies. Such audit may result in request for reimbursements due to disallowed expenditures. Based upon prior experience, the School does not believe that such disallowance, if any, would have a material effect on the financial position of the School.

# THE DOWNTOWN MIAMI CHARTER SCHOOL, INC (a component unit of the School Board of Miami-Dade County) SCHEDULE OF FINDINGS AND QUESTIONED COSTS JUNE 30, 2011

#### **SECTION I – SUMMARY OF AUDITORS' RESULTS**

- 1. The auditors' report expresses an unqualified opinion on the financial statements of The Downtown Miami Charter School, Inc (the "School")
- 2. No significant deficiencies or material weaknesses were disclosed as a result of the audit of the financial statements.
- 3. No instances of noncompliance material to the financial statements of the School were disclosed as result of the audit.
- 4. No significant deficiencies or material weaknesses were disclosed as a result of the audit of the major federal award programs.
- 5. The auditors' report on compliance with the major federal award program for the School expresses an unqualified opinion.
- 6. No findings were disclosed as result of the audit relative to the major federal award program.
- 7. The program tested as major federal awards programs included:

Agency	<u>Programs</u>	<u>Amount</u>
U.S. Department of Agriculture – Florida Department of Education		
CFDA #10.555 CFDA #10.553	National Lunch Program School Breakfast Program	\$ 267,396 \$ 49,503

- 8. For the June 30, 2011 Single Audit, the threshold used to distinguish between Type A and Type B programs was \$300,000.
- 9. The Organization did not qualify as a low-risk auditee.

#### **SECTION II - FINANCIAL STATEMENT FINDINGS**

NONE



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### MANAGEMENT LETTER IN ACCORDANCE WITH THE RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

To the Board of Directors and Officers of The Downtown Miami Charter School, Inc. (A component unit of the School Board of Miami-Dade County)

We have audited the financial statements of the governmental activities, major fund, and the internal fund of The Downtown Miami Charter School, Inc. (the "School"), (a component unit of the School Board of Miami-Dade County), as of and for the fiscal years ended June 30, 2011 and 2010, and have issued our report thereon dated August 25, 2011.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. We have also issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters, Independent Auditor's Report on Compliance with Requirements that could have a direct and material effect on each Major Program and on Internal Control over Compliance, and Schedule of Findings s and Questions Costs. Disclosures in those reports and schedule, which are dated August 25, 2011, should be considered in conjunction with this management letter.

In accordance with OMB Circular A-133, our audit was conducted in accordance with Chapter 10.850, Rules of the Auditor General, which governs the conduct of charter school and similar entity audits performed in the State of Florida. This letter includes the following information, which is not included in the aforementioned auditor's reports or schedule:

- 1. There were no recommendations made in the preceding audit report.
- 2. The School has not met one or more of the conditions described in Section 218.503(1), Florida Statues.
- 3. There were no recommendation to improve the school's financial management, accounting procedures, and internal controls.
- 4. There were no violations of provisions of contracts or grant agreements or abuse that has an effect on the financial statements that is less than material but more than inconsequential.
- 5. Based on our professional judgment, we may report on the following matters that are inconsequential on the financial statement, considering both quantitative and qualitative factors:

  (a) violations of provisions of contracts or grant agreements, fraud, illegal acts or abuse, (b) deficiencies in internal control that are not significant deficiencies. In connection with our audit, we did not have any such findings.
- 6. The name of the charter school is Downtown Miami Charter School, a component unit of the School Board of Miami-Dade County.

7. The auditor applied financial condition assessment procedures in accordance with Rule 10.855(10). There were no deteriorating financial or financial emergency conditions noted.

Pursuant to Chapter 119, Florida Statutes, this management letter is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this letter is intended solely for the information and use of management, and the Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties.

GLSC & Company, PLLC

August 30, 2011